

Message

From: R8LOTUSI/R8/USEPA/US [R8LOTUSI/R8/USEPA/US@epamail.epa.gov]
Sent: 1/13/2015 6:01:00 PM
To: Briggs, Sandra [briggs.sandra@epa.gov]
CC: Chalfant, Mark [Chalfant.Mark@epa.gov]
Subject: Please confirm that your recent conference room request is booked on the central calendar. Re-book the appointment if does not appear.01/14/2015

To change the times, dates or other information, you must delete your appointment, and resubmit.

Room: 4173_Snake_River
Start Time: 01/14/2015 11:00:00 AM
End Time: 01/14/2015 12:00:00 PM
Purpose: CFAC Update

Click Below to View, Edit or Delete Your Reservation

<http://r8net.epa.gov/CentralSchedule.nsf/MyReservation/D7114D81021C2FF687257DCC0062F7F1?OpenDocument>

Please call the Conference Center staff at 312-7078 if you have any questions.
You will be contacted if your request is adjusted by the facilities managers. Thanks for using the automated room reservation system.